

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING

Wednesday–January 20, 2021, 6:30 PM

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

- 01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

- 03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

- 05. Action, approve minutes from the following meeting(s)
 - a. December 15, 2020 (Regular Board Meeting)

FINANCE REPORT

- 06. Action, pay bills, approve investments, and note cash & extra-curricular balances

REPORTS

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

UNFINISHED BUSINESS

14. Action, Health and Safety Plan

NEW BUSINESS

15. Action, Trustee Resignation
16. Action, 2020-2021 Classified Staff Contract(s)
 - a. Evening Custodian

PUBLIC COMMENT FOR NON-AGENDA ITEMS

- 17.

REPORTS (Continued)

18. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

19. Date: Tuesday, February 16th Time: 6:30 p.m.
Potential Conflicts: District 2C Basketball Tournament
Suggested Changes: Monday, January 22nd, or
Tuesday, January 23rd or
Wednesday, January 24th or
????????????????????

ADJOURNMENT

20. Time of adjournment: _____

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

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Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

SCHOOL BOARD MINUTES
REGULAR MEETING
December 15, 2020
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, December 15, 2020, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson (via phone), Eric Bergum, and Mark Colvin. Representatives were: Larry Crowder, Mike Olson, Dave Solem, and Lora Finnicum. Visitors were recognized.

Mark Colvin made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

Eric Bergum made motion to approve the minutes of November 17th (athletic committee), and November 17, 2020 (regular board) meeting(s). Luke Anderson seconded motion. Motion carries unanimously.

Mark Colvin made motion to pay the December bills, approve investments, note cash and extra-curricular balances. Eric Bergum seconded motion. Motion carries unanimously.

Payroll Warrants	371 to 417
Claims Warrants	348 to 411

Reports were presented. Staff is busy gearing up for all the activities before the Christmas break. Elementary Christmas concert will be December 17th at 6:30 p.m. More chairs will be available for social distancing. Band will not play the first home ball game since school will not be in session yet. Staff and students have taken great advantage of the provided technology and the board expressed their appreciation for their efforts. Mr. Solem will be working through some glitches on the gym cameras. No recommendations at this time for health and safety plan changes.

Mark Colvin made motion to approve the resignations of Stacey Kats and John Wilson and to be released from their contracts. Eric Bergum seconded motion. Motion carries unanimously.

Eric Bergum made motion to amend the contract for Amy Jones from 5.5 hours to 6.5 hours per day. Mark Colvin seconded motion. Motion carries unanimously.

Mark Colvin made motion to hire Crystal Henry as Cook's Helper for 5.5 hours per day and Custodian for 2.5 hours per day. Eric Bergum seconded motion. Motion carries unanimously.

Eric Bergum made motion to approve Mark Pederson as HS Boys' Basketball Assistant Coach, Dallas Reiland as EL Boys' Basketball Head Coach, Lee Vandall as EL Boys' Basketball Assistant Coach, David Anderson as EL Girls' Basketball Head Coach, and Ashley Anderson as EL Girls' Basketball Assistant Coach. Mark Colvin seconded motion. For motion: Bergum, Colvin. Recuse: Anderson. Motion carries.

Mark Colvin made motion to approve Maddison Avance for the bus monitor roster. Eric Bergum seconded motion. Motion carries unanimously.

SCHOOL BOARD MINUTES
REGULAR MEETING
December 15, 2020
Tuesday – 6:30 p.m.

Four tractor bids were received: Boring \$15,570, Ellis \$12,824, Larsen \$1,200, and Mehl \$13,156. Luke Anderson made motion to accept high bid of \$15,570. Mark Colvin seconded motion. Motion carries unanimously.

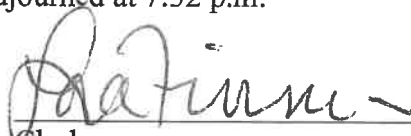
Board reviewed options on the student information system software. Three cost proposals were received from: SchoolMaster (Tyler Technologies) with conversion of \$21,594 and annual \$4,095; PowerSchool with conversion of \$19,940 and annual \$5,400; and Infinite Campus with conversion of \$12,420 and annual \$2,620. State uses Infinite Campus and will subsidize the costs. Eric Bergum made motion to purchase the software from Infinite Campus for the 2021-2022 school year. Mark Colvin seconded motion. Motion carries unanimously.

Eric Bergum made motion to hire Guest Teachers Jennifer Ballard and Logan Nickoloff, pending background check. Mark Colvin seconded motion. Motion carries unanimously.

Students in Grades 5/6 were asked about their participation in elementary basketball with numbers coming in low. Mark Colvin made motion to approve 4th grade participation in elementary basketball if the roster for the girls' or boys' programs fall below 10 students. Eric Bergum seconded motion. Programs would have 2 weeks to determine if 4th graders were needed. Motion carries unanimously.

Notice was given for public comment on non-agenda items. Next regular board meeting scheduled for January 20, 2021. Chair recessed meeting at 7:02 for the superintendent evaluation and reconvened at 7:32 p.m. Meeting adjourned at 7:32 p.m.

Chairman of the Board


Clerk

CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of **DECEMBER 31, 2020**

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	(3,892.19)	137,165.93	-		205,326.02	(72,052.28)	(72,052.28)	-
TRANSF	100,742.49	23,652.76	15,467.00	10,587.00	21,502.09	107,773.16	107,773.16	-
RETIRE	54,273.36	76,875.29	27,466.00	72,524.00	21,073.70	65,016.95	65,016.95	-
MISC	(6,856.24)	58,999.00	-	-	59,615.74	(7,472.98)	(7,472.98)	-
Misc	4,850.00		-			4,850.00		
Title	(18,926.34)	19,967.00			19,673.13	(18,632.47)		
CARES	(53.83)	29,850.00			29,796.17	-		
Ind Ed	9.05	2,390.00			2,409.09	(10.04)		
JMG	1,133.27					1,133.27		
SRS	945.58	6,792.00			7,737.35	0.23		
JOM	5,186.03					5,186.03		
AD ED	519.21	1,249.16	7,464.00	8,582.00	234.00	416.37	416.37	0.00
COMPA	(21.18)	-	-			(21.18)	(21.18)	(0.00)
IMPACT	0.55	2.41	12,545.00		12,545.00	2.96	2.96	(0.00)
TECH	0.18	0.20	1,061.00	789.00	271.51	0.87	0.87	(0.00)
FLEX	-		-			-	-	-
PR	1,717.22	291,702.96	-		280,774.41	12,645.77	12,645.77	0.00
CL	21,658.55	232,307.10	-		216,143.07	37,822.58	37,822.58	-
ELEM	168,141.95	821,954.81	64,003.00	92,482.00	817,485.54	144,132.22	144,132.22	0.00
GENERAL	(70,251.01)	101,884.78	-		104,234.52	(72,600.75)	(72,600.75)	-
TRANSF	23,387.20	6,609.39	52,274.00	60,834.00	14,826.40	6,610.19	6,610.19	-
LUNCH	10,286.57	17,259.97	-	9,888.00	17,658.49	0.05	0.05	0.00
RETIRE	31,287.23	32,009.81	92,921.00	112,016.00	12,191.89	32,010.15	32,010.15	-
MISC	12,616.17	20,237.00	-	-	23,312.84	9,540.33	9,540.33	-
Misc	2,404.84		-			2,404.84		
CARES	2,838.56	20,237.00			23,075.56	-		
AG	0.00					0.00		
BUS	1,793.00					1,793.00		
JMG	5,579.77				139.28	5,440.49		
Perkins	-				98.00	(98.00)		
AD ED	1,477.30	521.53	7,251.00	8,494.00	234.00	521.83	521.83	-
DR ED	0.20	0.49	2,564.00	2,564.00		0.69	0.69	(0.00)
COMPA	(13.77)		-			(13.77)	(13.77)	0.00
IMPAC	(28,506.93)		-			(28,506.93)	(28,506.93)	-
TECH	0.36	0.11	565.00	565.00		0.47	0.47	0.00
FLEX	0.84		2.00	2.00		0.84	0.84	-
ENDOW	140,833.09	16.11	83,828.00	102,394.00		122,283.20	122,283.20	-
HS	121,117.25	178,539.19	239,405.00	296,757.00	172,458.14	69,846.30	69,846.30	0.00
TOTAL	289,259.20	1,000,494.00	303,408.00	389,239.00	989,943.68	213,978.52	213,978.52	0.00

CULBERTSON SCHOOL DISTRICT
Cash Equivalent Accounts Summary
December 31, 2020

	Beginning Balance	Receipts <i>reconciled bank credits</i>	Expenses <i>reconciled bank debits</i>	Ending Balance
General Funds 101 & 201 - Asset 102:				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 7,145.99	\$ 333.45	\$ 362.10	\$ 7,117.34
First Community Bank PaySchools Savings Account No. 5000521	\$ 0.89	\$ -	\$ -	\$ 0.89
First Community Bank Pcard Account No. 4205644	\$ 1,178.93	\$ 13,055.66	\$ 13,048.39	\$ 1,186.20
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 11,760.90	\$ 1,133.34	\$ 1,623.05	\$ 11,271.19
Cash Equivalent Total	\$ 20,086.71	\$ 14,522.45	\$ 15,033.54	\$ 19,575.62
	Fund 101 Balance: \$	9,787.81	Fund 201 Balance: \$	9,787.81
	102 Debit (Credit) \$	(255.54)	970 Credit (Debit) \$	(255.55)

General Funds 101 & 201 - Asset 103:

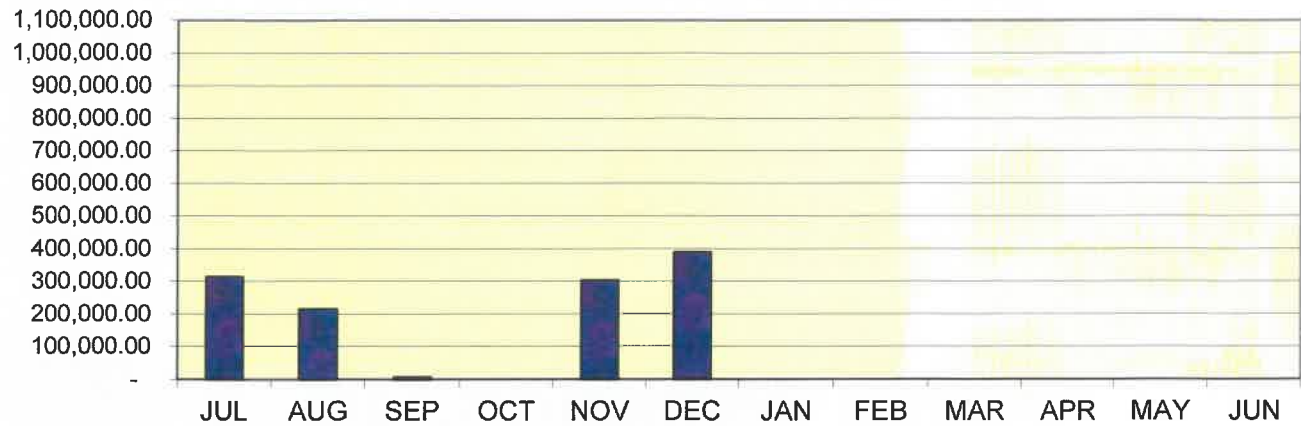
First Community Bank Petty Cash Account No. 332364	\$ 300.00	\$ -	\$ -	\$ 300.00
Cash Equivalent Total	\$ 300.00	\$ -	\$ -	\$ 300.00
	Fund 101 Balance: \$	150.00	Fund 201 Balance: \$	150.00
	103 Debit (Credit) \$	-	970 Credit (Debit) \$	-

Activities Fund 284 - Asset 102:

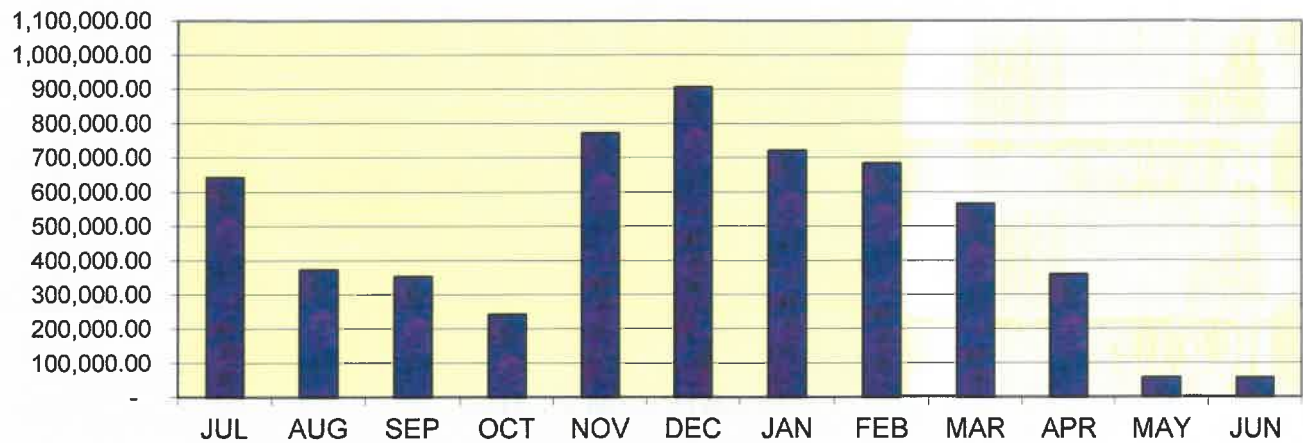
First Community Bank Activities Account No. 332356	\$ 79,335.25	\$ 1,140.11	\$ 8,885.31	\$ 71,590.05
Cash Equivalent Total	\$ 79,335.25	\$ 1,140.11	\$ 8,885.31	\$ 71,590.05
	102 Debit (Credit) \$	(7,745.20)	970 Credit (Debit)	

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	-	-	-	-	-	-	-	-
110 Transport	42,791.00	47,590.00	-	-	15,467.00	10,587.00	-	-	-	-	-	-
114 Retirement	10,633.00	-	-	-	27,466.00	72,524.00	-	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	4,713.00	-	-	-	7,464.00	8,582.00	-	-	-	-	-	-
121 Comp Abs	5,264.00	-	-	-	-	-	-	-	-	-	-	-
126 Impact Aid	18.00	-	-	-	12,545.00	-	-	-	-	-	-	-
128 Technology	1.00	-	-	-	1,061.00	789.00	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
201 General	-	-	-	-	-	-	-	-	-	-	-	-
210 Transport	33,623.00	20,177.00	-	-	52,274.00	60,834.00	-	-	-	-	-	-
212 Hot Lunch	1,888.00	-	-	-	-	9,888.00	-	-	-	-	-	-
214 Retirement	20,844.00	-	-	-	92,921.00	112,016.00	-	-	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	4,663.00	4,045.00	-	-	7,251.00	8,494.00	-	-	-	-	-	-
218 Drivers Ed	313.00	2,563.00	-	-	2,564.00	2,564.00	-	-	-	-	-	-
221 Comp Abs	3,341.00	-	-	-	-	-	-	-	-	-	-	-
226 Impact Aid	11.00	845.00	-	-	-	-	-	-	-	-	-	-
228 Technology	-	2.00	-	-	565.00	565.00	-	-	-	-	-	-
229 Flex	2.00	-	-	-	2.00	2.00	-	-	-	-	-	-
281 Endow	186,114.00	140,553.00	6,980.00	-	83,828.00	102,394.00	-	-	-	-	-	-
TOTAL	314,219.00	215,775.00	6,980.00	-	303,408.00	389,239.00	-	-	-	-	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	88,659.00	130,578.00	2,016.00	28,859.00	-	-	-	-
110 Transport	7,813.00	-	-	-	-	9,129.00	90,599.00	76,640.00	-	-	-	-
114 Retirement	-	-	-	-	-	-	11,691.00	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	8,897.00	-	-	-	-	9,512.00	9,384.00	8,866.00	-	-	-	-
121 Comp Abs	11,920.00	-	-	-	-	-	13,908.00	13,716.00	-	-	-	-
126 Impact Aid	1,949.00	-	-	-	-	-	-	-	-	-	-	-
128 Technology	-	-	-	-	-	1.00	1.00	1.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	315,911.00	242,258.00	203,086.00	193,709.00	294,350.00	240,582.00	206,030.00	220,521.00	239,069.00	161,265.00	-	-
201 General	-	-	-	-	-	11,703.00	-	-	-	-	-	-
210 Transport	29,704.00	-	-	-	63,156.00	133,670.00	59,499.00	51,026.00	38,981.00	-	-	-
212 Hot Lunch	4,752.00	-	-	-	-	13,051.00	10,976.00	11,378.00	10,001.00	-	-	-
214 Retirement	83,857.00	-	-	-	105,068.00	143,022.00	107,018.00	143,079.00	131,068.00	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	10,053.00	-	-	-	10,492.00	10,116.00	9,806.00	9,226.00	7,467.00	-	-	-
218 Drivers Ed	1,513.00	-	-	-	2,489.00	2,489.00	2,490.00	2,298.00	2,059.00	789.00	-	-
221 Comp Abs	11,969.00	5,305.00	-	-	11,974.00	11,974.00	11,976.00	11,980.00	11,791.00	11,578.00	-	-
226 Impact Aid	40.00	-	-	-	-	-	-	-	26,060.00	4.00	-	-
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	2.00	-	-	-	2.00	2.00	2.00	2.00	2.00	2.00	-	-
281 Endow	153,929.00	125,000.00	150,000.00	48,928.00	195,846.00	189,715.00	185,893.00	106,470.00	100,063.00	186,026.00	57,668.00	57,668.00
TOTAL	642,309.00	372,563.00	353,086.00	242,637.00	772,036.00	905,544.00	721,289.00	684,062.00	566,561.00	359,664.00	57,668.00	57,668.00
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	-	93,446.00	72,439.00	174,830.00	47,673.00	-	-	-
110 Transport	-	-	-	-	-	-	44,579.00	16,383.00	7,081.00	19,300.00	-	19,575.00
114 Retirement	-	-	-	-	-	31,328.00	-	-	-	-	-	111,732.00
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	-	5,477.00	5,310.00	5,319.00	-	-	8,568.00
121 Comp Abs	-	-	-	-	-	-	1.00	1.00	1.00	-	-	1.00
126 Impact Aid	-	-	-	-	-	-	47,315.00	10,752.00	10,767.00	-	-	1,949.00
128 Technology	-	-	-	-	-	-	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	470,668.00	207,404.00	207,015.00	254,997.00	268,432.00	219,599.00	239,435.00	265,417.00	216,063.00	222,520.00	196,113.00
201 General	-	-	-	-	-	8,755.00	-	7,909.00	-	-	-	-
210 Transport	-	-	-	-	-	39,194.00	34,574.00	27,811.00	15,605.00	-	-	20,363.00
212 Hot Lunch	-	-	-	-	-	7,623.00	3,222.00	-	842.00	-	-	2,960.00
214 Retirement	-	69,218.00	-	-	32,660.00	44,627.00	-	16,884.00	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	6,348.00	6,890.00	5,034.00	7,032.00	7,082.00	-	-	9,923.00
218 Drivers Ed	-	-	-	-	2,140.00	2,140.00	2,140.00	2,141.00	2,142.00	-	-	1,853.00
221 Comp Abs	-	-	-	-	2.00	2.00	2.00	2.00	2.00	-	-	2.00
226 Impact Aid	-	-	-	-	9,579.00	21,075.00	21,078.00	56,786.00	6,040.00	-	-	40.00
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	-	-	-	-	-	2.00	2.00	2.00	2.00	-	-	2.00
281 Endow	-	138,355.00	-	-	2.00	130,505.00	110,505.00	110,545.00	59,156.00	59,094.00	65,000.00	153,909.00
TOTAL	-	678,241.00	207,404.00	207,015.00	305,728.00	698,598.00	537,771.00	666,521.00	439,348.00	275,157.00	287,520.00	526,990.00

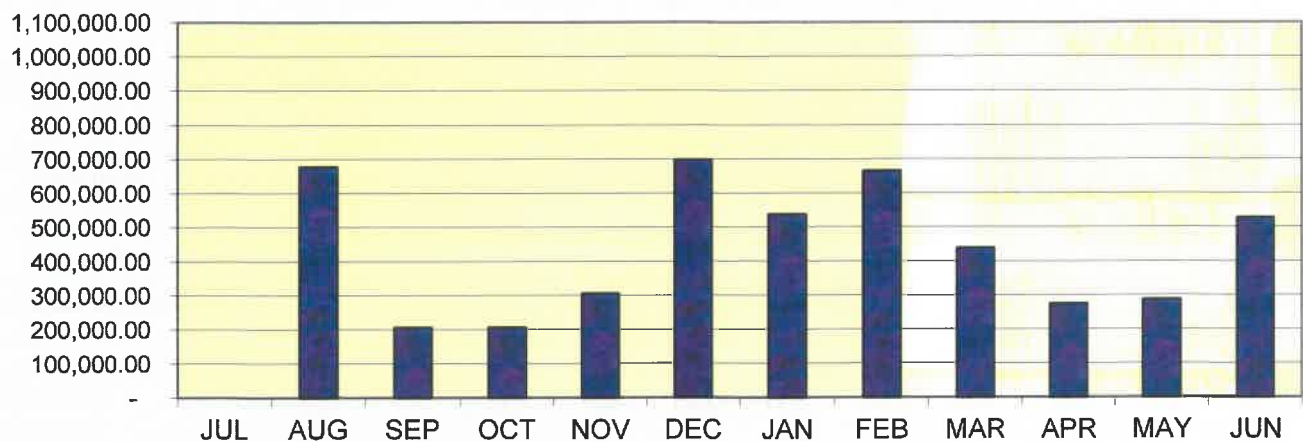
2020-21 INVESTMENTS



2019-20 INVESTMENTS



2018-19 INVESTMENTS



Culbertson Public School

**Totals Report for December 2020
2020-2021**

01/08/2021
5:15:13 PM

Checking
Savings
Investments

Account	Beginning	+ Receipts	- Expenditures	+ Transfers	= Ending
1 - ANNUAL	6,191.23	0.00	0.00	-1,730.85	4,460.38
2 - ATHLETICS	5,846.25	0.00	5,222.99	1,730.85	2,354.11
3 - SOPHOMORE CLASS 2023	992.66	0.00	0.00	0.00	992.66
4 - FRESHMAN CLASS 2024	1,865.22	0.00	0.00	0.00	1,865.22
5 - Extra - Open to use in future - was Senior Class 2020	0.00	0.00	0.00	0.00	0.00
6 - SENIOR CLASS 2021	2,277.90	0.00	0.00	0.00	2,277.90
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	765.56	0.00	0.00	0.00	765.56
9 - FFA	7,531.67	0.00	959.56	0.00	6,572.11
10 - BAND/CHOIR	6,187.68	0.00	0.00	0.00	6,187.68
11 - STUDENT COUNCIL	4,955.47	375.00	391.78	0.00	4,938.69
12 - SPEECH AND DRAMA	1,106.42	0.00	68.99	0.00	1,037.43
13 - VO-AG REVOLVING	1,895.49	0.00	0.00	0.00	1,895.49
14 - JUNIOR CLASS 2022	2,148.91	0.00	0.00	0.00	2,148.91
15 - PLAY	2,308.05	0.00	0.00	0.00	2,308.05
16 - JMG	2,370.83	0.00	30.03	0.00	2,340.80
17 - BPA	7,789.61	601.11	165.87	0.00	8,224.85
18 - EXPLORE AMERICA	11,898.45	0.00	0.00	0.00	11,898.45
19 - MUSIC PARENTS	2,601.75	0.00	0.00	0.00	2,601.75
20 - ART	1,576.68	0.00	0.00	0.00	1,576.68
21 - LIBRARY	1,464.42	0.00	0.00	0.00	1,464.42
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
23 - INDIAN CLUB	0.00	0.00	0.00	0.00	0.00
24 - SCIENCE OLYMPIAD	7,247.75	0.00	2,612.52	0.00	4,635.23
	79,037.49	+ 976.11	- 9,451.74	+ 0.00	= 70,561.86



January 2021 AD Report

Culbertson Board of Trustees:

Elementary basketball is now in progress with 11 girls and 8 boys participating. Speech and drama participants have been competing in virtual meets. NFHS camera has been operating so far so good for basketball season.

Sincerely,

David Solem

Mr. Olson
Technology Report
School Board Meeting
January 20, 2021

We will be hosting our 3rd Smartboard training on Jan 22. This will be an 2 hour training and conclude our intro training to the new Smart board software. The trainings have been recorded for teachers to go back and review when needed.

The new WIFI controller is up and running. This new controller gives us the ability to control and monitor the access points and what devices are logged on.

I am still working with North Star on getting non domain devices to work smoother on our WIFI network. It is an authentication issue with non-domain devices (Chromebook, printers, Ipad, phones). This has been an ongoing issue but I believe we are closer to a solution.

Mr. Olson
Principal Report
School Board Meeting
January 20, 2020

I will have a regional MASSP meeting through Google meet on Jan 26th

On Jan 22 for our PIR day we will be hosting some training on Infinite Campus and complete our Smart Board training in the afternoon.

Parent/teacher conferences will be held on Jan 14 4-7pm

Divisional Speech and Drama will be held on Jan 23. The students have been competing virtually for the whole season.

Science Fair will be held on Feb 11 in the New Elem Gym.

As of 1-12-21

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	13	22	22	17	22	14	19	29	17	17	26	21	15	254
Sept	16	22	22	18	22	15	20	29	19	18	28	21	15	265
Oct	18	23	23	18	22	15	19	30	19	17	28	21	16	269
Nov	18	22	24	18	22	15	20	30	19	16	28	21	15	268
Dec	19	23	24	19	23	15	21	29	19	16	28	21	16	273
Jan	19	24	24	19	23	14	20	29	19	15	27	22	17	272
Feb														0
March														0
April														0
May														0

Enrolled	9	3	3	2	6	3	5	1	5	2	6	4	3	52
Transferred	0	4	0	5	6	2	5	2	2	4	2	4	1	37
Total In/Out	9	7	3	7	12	5	10	3	7	6	8	8	4	89

Ended the 2019-2020 year with 276

Culbertson School Board Meeting Superintendent's Report January 20, 2021

A. Events that I plan to attend for January and February.

January 2 nd	HS Basketball vs. Froid/Lake HERE
January 6 th	NEMASS Meeting @ Glasgow
January 7 th	Culbertson Lions Club Meeting
January 8 th	HS Basketball vs. MonDak HERE
January 9 th	Elementary Basketball vs. Circle HERE
	HS Basketball vs. Circle HERE
January 11 th	Culbertson Town Council Meeting
January 12 th	HS Basketball vs. Bainville HERE
January 13 th	MHSA Master Basketball Scheduling Committee Meeting @ Billings
January 14 th	Culbertson Chamber of Commerce Meeting
	Culbertson School Parent/Teacher Conferences 4 pm – 7 pm
January 15 th	HS Basketball vs. Savage HERE
January 16 th	HS Basketball vs. Fairview HERE
January 17 th	MHSA Annual Meeting – Virtual
January 18 th	MHSA Annual Meeting – Virtual
January 19 th	HS Basketball vs. Lustre HERE
January 20 th	Culbertson School Board Meeting
January 21 st	Culbertson Lions Club Meeting
January 23 rd	Eastern C Division Speech & Drama Meet – Virtual
January 26 th	Culbertson Fire Department Meeting and Training
January 28 th	Culbertson School Strategic Planning Meeting
January 29 th	HS Basketball vs. Plentywood HERE
January 30 th	Elementary Basketball vs. Bainville HERE
February 3 rd	NEMASS Meeting @ Wolf Point
February 4 th	Culbertson Lions Club Meeting
February 6 th	Elementary Basketball vs. Brockton HERE
February 8 th	Culbertson Town Council Meeting
February 9 th	Culbertson Fire Department Meeting
February 11 th	Culbertson Chamber of Commerce Meeting
February 12 th	HS Basketball vs. Brockton HERE
February 13 th	District 2C Basketball Tournament Play-In Games @ Culbertson
February 14 th	District 2C Meeting @ Sidney
February 15 th	District 2C Basketball Tournament @ Sidney & Culbertson
February 16 th	District 2C Basketball Tournament @ Sidney & Culbertson
February 17 th	District 2C Basketball Tournament @ Sidney & Culbertson
February 18 th	District 2C Basketball Tournament @ Sidney & Culbertson
	Culbertson Lions Club Meeting
February 19 th	District 2C Basketball Tournament @ Sidney
February 20 th	District 2C Basketball Tournament @ Sidney
February 23 rd	Culbertson Fire Department Training

February 25 th	Eastern C Division Girls' Basketball Tournament @ Sidney**
February 26 th	Eastern C Division Girls' Basketball Tournament @ Sidney**
February 27 th	Eastern C Division Girls' Basketball Tournament @ Sidney**

** if the team advances to this tournament

B. Other items for your review and consideration:

1. The second Community-wide School (Strategic) Planning Meeting has been scheduled for Thursday, January 28th at 6 pm.
2. I have been working with the members of the Eastern C Division Football to develop a schedule for the fall 2021 season. Poplar has been added to the Division, along with the return of Lodge Grass and St. Labre.....and possibly Lane Deer. It looks like the Eastern C Division will be split into two sub-conferences. We will know more as soon as it is determined if Lane Deer will be allowed to have a varsity schedule or if they will have to play a junior varsity schedule this coming fall. The MHSA Board will make that determination in middle January or so.
3. The MHSA Annual Meeting that was previously scheduled for Monday, January 18th in Butte will now be conducted virtually.
4. The annual Impact Aid application is due February 1st.
5. Mike and I are working with the CEA on the development of the 2021-2022 School Calendar. The options for the calendar will be on February Board agenda for review and consideration.
6. Just so we don't forget, here are a few projects to think about in the short term and long term (in no particular order of importance):
 - o Replacement of the oldest section of Playground Equipment
 - o Replacement of the Football Field Lights
 - o Old Armory: Renovation or Demolition
 - o Replacement of the cinder track with an all-weather track.
 - o Building or purchasing teacher housing.
 - o Building an auditorium for music performances and plays
 - o Re-establishment of the Family Consumer Science classroom and the corresponding student organization FCCLA (Family, Career and Community Leaders of America).
7. Here are a few items that might be part of the regular February Board meeting agenda:
 - o Possible Guest teacher applications
 - o Any Remaining Extra-Curricular Contracts for the 2020-2021 School Year
 - o 2019-2020 Audit Report (if it's ready)
 - o 2021-2022 Principal's Contract
 - o 2021-2022 Technology Systems Coordinator Contract
 - o 2021-2022 School Calendar
 - o School Trustee and Levy Election Declaration
 - o School Election Judge Appointments

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at crowderl@culbertson.k12.mt.us at any time.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-20-2021

AGENDA ITEM #: 14

AGENDA TITLE: Health and Safety Plan

SUMMARY: Attached please find a copy of the plan that was adopted by the Board in August, as it was intended to be reviewed monthly for possible changes.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

Culbertson School District

Health & Safety Plan

August 2020

The Culbertson School Board of Trustees recognizes the challenges and the impacts that COVID-19 has on the health and safety of the students and the staff of the Culbertson School District. To this end, the Board shall:

1. Develop, adopt, and implement a School District Health and Safety Plan.
 - a. Identify a Pandemic Coordinator and Pandemic Team that will meet regularly to monitor the effectiveness of the Health and Safety Plan and recommend changes, as needed.
 - b. Consider adoption of the 1900 COVID-19 Emergency Series of Model Board Policies from MTSBA that specifically address this pandemic.
 - c. Consider the declaration of a continuous state of emergency through June 30, 2021 in case there were to be a COVID-19 outbreak in our school and/or community.
 - d. Consider authorizing off-site instruction if an outbreak makes onsite instruction unfeasible.
 - e. Consider authorizing the administration to determine and declare proficiency learning status at each grade level and in each subject area. This will serve as an alternative to meeting aggregate hours of pupil instruction.
 - f. Consult with local health officials and the County Health Department on the development and implementation of this School District Health and Safety Plan.
 - g. Follow all CDC guidelines if a student or staff member tests positive for COVID-19.

The Culbertson School District Health and Safety Plan shall have three phases of implementation in accordance with the Governor's Plan for Reopening Schools.

Phase One and Phase Two

Academic:

- I. Off-Site Learning Only
 - a. Technology devices will be distributed, upon request, to all students in grades 3-12.
 - b. Classes will meet via technology when available and appropriate.
 - c. Learning materials will be delivered electronically, by mail, or personally delivered to students/families.
 - d. Staff will receive training to serve students through remote learning.

- e. Communication from teachers to students and parents will be via emails and phone calls on a weekly basis at a minimum.
- f. Consideration for IEP and Section 504 accommodations will be recognized and implemented for each student in each applicable subject.

Academic:

- I. On-Site Learning Only
 - g. Accommodations will be made for students and staff in an at-risk group or for those caring for someone in an at-risk group.
 - h. Use of the Google platform for lessons at least one day per week at the junior high and high school levels as a bridge for potential off-site learning.
 - i. Consider elementary students remaining in their homerooms during specialist time, if possible.

Physical and Structural:

- I. On-Site Learning Only
 - a. Consider staggering the arrival and unloading of buses at the school.
 - b. Consider increased parking distance between buses for the purpose of loading buses at the conclusion of school each day.
 - c. Implementation of strategies to keep students from congregating at school entrances before school and at the conclusion of lunch and/or recess time.
 - d. Clean and sanitize facilities daily in accordance with CDC guidelines.
 - e. Allow for the optional wearing of masks by students and staff while on campus unless masks are otherwise required by the county health department or other governmental entity.
 - f. HVAC filters will be changed in accordance with CDC guidelines.
 - g. Protocols will be implemented to reduce the number of students and staff touching door surfaces when entering and leaving the building during recess times.
 - h. Student seating in classrooms will be done to maximize social distancing.
 - i. Protocols will be implemented to minimize student contact while transitioning between classes during the school day.
 - j. The lunchroom will utilize all available tables to maximize social distancing during lunchtime.
 - k. Schedules will be made for regular handwashing and sanitizing for staff and students throughout the school day.

Social, Emotional, and Behavioral:

- I. On-Site or Off-Site Learning
 - a. Staff training will be offered to identify students struggling with trauma.

- b. Resources and training will be offered for students and staff recovering from traumatic events.
- c. Information will be provided to parents in an effort to assist students cope with tragedies.
- d. Share information about support services available for staff, students, and parents.
- e. Expand mental health outreach and treatment strategies for staff and students struggling with trauma.

Transportation:

- I. On-Site Learning Only
 - a. Assign seating charts on the buses with family members sharing seats if necessary.
 - b. Maximum social distancing will be utilized on all buses.
 - c. Cleaning of buses in accordance with CDC guidelines.
 - d. Utilize the flexibility in the transportation fund to provide instructional services to students.

Business:

- I. On-Site or Off-Site Learning
 - a. Adopt and implement the COVID-19 Emergency 1900 series policies to support and enhance the district's financial options.
 - b. Review technology and operational needs.
 - c. Communicate with the Roosevelt County and local area EMS managers to assess the PPE supply chain.

Extra-curricular Activities:

- I. On-Site Learning
 - a. Review each event that may be held at the school facilities to develop protocols and guidelines based on number attendees and the logistics of the district's various indoor and outdoor settings.
 - b. Make every attempt to accommodate at-risk individuals who may not be able to attend events on school grounds.
 - c. Consider social distancing guidelines for meals, etc.
 - d. Encourage on-line/virtual events when available.
 - e. Utilize outdoor venues when possible for increased social distancing and air flow.
 - f. Frequently disinfect all equipment in accordance with CDC guidelines.
 - g. Exercise social distancing on bus travel to the greatest extent possible with family members sharing seats when necessary.
 - h. Minimize the length of bus travel whenever possible.

Phase Three (On-Site Learning Only):

- I. Follow CDC guidelines at all times.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-20-2021

AGENDA ITEM #: 15

AGENDA TITLE: Trustee Resignation

SUMMARY: Attached please find a copy the letter from Gy Salvevold. Also attached is the Board policy that pertains to School Board Vacancies.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

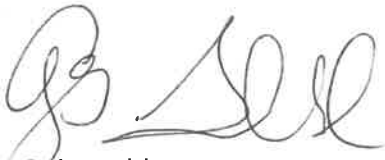
Gy Salvevold
P.O. Box 693
Culbertson, MT 59218

January 4th, 2021

Dear Culbertson Board of Trustees,

I am submitting my letter of resignation from the board of trustees. I am extremely proud of the work that we have done together over the past ten years. Our administration and board have overcome many obstacles together and have kept everything moving forward for the betterment of our students. We have the best administration, staff, and board around, and I know that it will continue to move in that direction.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Gy Salvevold', with a stylized, cursive script.

Gy Salvevold

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-20-2021

AGENDA ITEM #: 16

AGENDA TITLE: 2020-2021 Classified Staff Contract(s)

SUMMARY: a. Evening Custodian

There are no recommendations at this time from Norine. However, this item is on the agenda in the event that a recommendation does become available at the meeting on Wednesday.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

Public Comment

(Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.